

State of Delaware – Women's Hall of Fame
Office of Women's Advancement and Advocacy
Department of Human Resources

Regular Meeting

Tourism Office, 99 Kings Highway, Dover, DE

Friday, December 1, 2017

11:30 am

Attendees:

D. Kay Keenan, Chairperson, Delaware Women's Hall of Fame

Dr. Theresa del Tufo, Delaware Women's Hall of Fame

Pamela J. Bakerian, Delaware Women's Hall of Fame

Sen. Nancy Cook, Delaware Women's Hall of Fame

Jackie Griffith, Delaware Women's Hall of Fame

Donna L. Masley, Delaware Women's Hall of Fame

Melanie Ross Levin, Director, Office of Women's Advancement and Advocacy

Brenda Wyatt, Department of Human Resources

Kristina Taylor, Department of Human Resources-Wilmington

MINUTES

Documents distributed were:

Call to Order:

Chairman Kay Keenan called the meeting to order at 11:38 am with welcoming and introducing herself. Melanie Ross Levin, Director of the Office of Women's Advancement and Advocacy (OWAA), introduced herself and shared that the OWAA staffs the Hall of Fame meetings. Members may reach out to Melanie for any needs, and she will share her information with the committee members. The Women's Commission and Women's Workforce Council fall under OWAA according to House Bill 4. Members introduced themselves including their backgrounds and previous and current interests and involvements.

Nomination Consideration:

Chairperson Keenan requested members to review the provided list of previous inductees. The previous inductees were primarily state people. The focus is to recognize women from a broader pool. It was suggested to seek out potential nominations for individuals who are strong advocates doing great work for women and girls that many not necessarily get paid for their service. However, the members do not want to disregard those who go above and beyond their primary paid responsibilities. It was suggested to take into consideration age or stage of career to create a diverse mix of nominations.

The charter was shared. The OWAA would like to see the Hall of Fame Committee to look to publish and share media-wide, as well as highlights at locations on accomplishments year-round instead of only annual. The desire is to use social media and the internet to publish. Previous materials were share.

Funding and Event:

A budget for OWAA is created. The events will be self-funded with ticket sales with a supplement budget. The exact budget will be shared at the next meeting. Sponsors for some of the events will be sought as well. It was discussed to consider to partner and work with other groups like Delaware Today. The Women's Hall of Fame event is a special event and should remain separate. Consideration to share within schools. Seeking to share individual's passions online including maintaining a video or graphic continuously. Jackie will bring previous suggestions. Suggested to create categories. The need is to represent statewide and diverse (agenda next of what the demographic population). A resource presented by Donna Masley is ??? and bringing it into colleges.

The goal is for looking to creating an event that people will want to attend.

Look to rebrand the Hall of Fame. It was negatively viewed previously. A level of confidentiality is needed. There is a need for transparency for the committee.

Election of Positions:

Motion by Donna and second by Senator Cook Jackie Griffith to serve as the Vice-Chair. Motion passed. No abstentions. A motion by Jackie and second by Theresa to chair the by-laws committee chair is Senator Cook. Motion passed. Both abstained from voting for their own offices. A follow-up phone call for revisions to be ready for next meeting.

Melanie will share the list of members with names and addresses.

March is Women's History Month and the event was formerly held then. Jackie suggested it be on a Wednesday while Legislature is in session and in Dover. She will research and bring 2 possible days to schedule, possibly May.

The application needs to be finalized. The committee will research and bring suggestions to the next meeting. Looking to have an electronic form. The suggestions must be publicized.

The next meeting will be Monday, January 8, 2018, 11:30 am. Looking to have meetings in both Carvel and Dover/Tourism. Meeting in February and March.

Next Meeting agenda

1. The application process
2. Event dinner options and venues
3. By-laws

Adjournment